(Weekend Theme)

(Date)

Dear (Team Member Name),

It is an honor and blessing to serve with you on Tres Dias of Southeast Tennessee (men’s or women’s) weekend #(xx). The theme for the weekend is “(xxxx),” with the scripture verse coming from (book of XXX, chapter and verse), “(actual verse).” God is calling us to step up to the call that He has on our lives. I want to thank you for answering God’s call to serve as a (position on team). I am confident that God will use each of us to minister to the candidates and team members of weekend #(xx).

The weekend will be (dates), at the Apison Retreat Center. Team meetings are as follows:

(date) Team Meeting #1 at (Apison Retreat Center)

(date) Team Meeting #2 at (Apison Retreat Center)

(date) Team Meeting #3 at (Apison Retreat Center)

(date) Team Meeting #4 at (Apison Retreat Center)

(date) Team Meeting #5 at (Apison Retreat Center)

(date) Team Meeting #6 at (Apison Retreat Center)

(date) Team Meeting #7 at (Apison Retreat Center)

(date) Team Meeting #8 at (Apison Retreat Center)

You are expected to attend all of the team meetings to serve on the team. These meetings are a very important part of our preparation as a team for the weekend. If you can not commit to this, please let me know as soon as possible.

Be prepared to pay the $20 team fee (in cash) at the first team meeting and the $120 weekend fee by the fourth team meeting.

Please pray for the thirty-six candidates that God will call for the weekend, the team, and for me to be sensitive to the Lord as I seek His direction for the weekend.

As you consider your commitment to Tres Dias #\_\_\_\_, remember that our purpose is to glorify Jesus Christ and to allow Him to share His love through us to the candidates and to each other. It is no accident that you have been asked to serve opn this team. He has chosen you for this purpose.

If you have e-mail, please e-mail me at “(xxxxxx)” so I can verify I have your correct address. We will be sending out reminders, prayer requests and other team related information by e-mail wherever possible.

Thanks for answering the call to serve.

Your (Brother or Sister) in Christ

(Rector Name)

(Rector contact information)